

Welcome Buffalo Hill Pass Holder!

A season pass membership at Buffalo Hill Golf Club carries with it certain privileges, along with certain obligations and responsibilities that we hope this handbook will address. Please be a role model for our juniors and others so they can learn by way of good examples from members like you.

Not all details of club procedures and regulations can appear here, but we ask you to read and become familiar with the information on the following pages. In doing so, you will become a more enlightened member and be proud to say, “I belong to Buffalo Hill Golf Club!”

Mission Statement

To promote Buffalo Hill Golf Club and provide the best possible golf experience for the members and guests of Buffalo Hill by offering first class customer service and superior playing conditions at an affordable rate.

Our Foundation

1. Provide consistent, accessible, responsive and quality services to our members and guests
2. Nurture and cultivate long-term relationships
3. Respect members, guests, staff, maintenance and management
4. Perpetuate our rich traditions
5. Be fiscally responsible
6. Maintain and improve Buffalo Hill Golf Club

Membership

Membership in the Kalispell Golf Association shall be on an annual basis.

Memberships begin January 1st of each year and expire December 31st the following year.

Memberships are non-refundable and non-transferable

Buffalo Hill members can establish a house account with a credit card in the golf shop. House accounts can be used in the pro shop, restaurant, and half wallow house and are billed monthly.

Being on the Golf Course

All persons playing golf on the course must have paid the appropriate member or greens fee. Violation of this rule will result in immediate removal from the course and other sanctions deemed appropriate by the Pro Shop staff.

Booking Policy

Championship 18-Hole Golf Course

1. Booking Window:

- Tee times may be reserved up to **three (3) days in advance starting at 6am online.**
- Reservations can be made **online, at the Pro Shop, or over the phone.**

2. Member Priority Booking:

- Members are granted the option to book **one advanced tee time** outside of the standard three-day booking window.
- This special reservation must be made **through the Professional Staff** at least 1 week in advance and is subject to availability.
- Members may book **additional advanced tee times** beyond their one allotted time by paying a **\$30 booking fee per reservation.**

3. Guest Booking Policy:

- **Advanced tee times for guests** can be booked **online.**
- **Online payment is required at the time of booking** to secure the reservation.
- **Larger groups** (17 or more players) must book their advanced tee times **through the Professional Staff at the Pro Shop** to ensure proper scheduling and accommodation.

4. Cancellations & No-Show Policy:

- Tee times must be canceled or modified at least **24 hours in advance** to avoid penalties.
- Tee times **not canceled within 24 hours** will be recorded on the golfer's account.
- **No-call / no-show reservations** may result in **restricted tee time booking access.**

5. Walk-Ons & Standby Play:

- Walk-ons are welcome but will be accommodated based on tee time availability.

Cameron 9-Hole Golf Course

- The **Cameron 9-Hole Golf Course operates on a first-come, first-served basis.**
- No tee times are required.
- Players must check in at the Pro Shop before play.

Golfers Code of Conduct

Expectation

By following this Golfer's Code of Conduct, you contribute to the enjoyment of the game for yourself and others, preserve the integrity of the sport, and help maintain the beauty of the course. Golf is more than a game—it's a tradition rooted in respect, fairness, and camaraderie. Embrace these values and play your part in keeping golf a cherished pastime.

1. Respect the Course

- Repair any divots on the fairway and replace or fill them as required.
- Rake bunkers after use, ensuring they are left in good condition for the next player.
- Fix ball marks on greens to maintain smooth putting surfaces.
- Avoid damaging the turf with clubs, bags, or golf carts.

2. Golfers Responsibilities

- Report any damage caused during play.
- Golfers are solely liable for damage to private property.

3. Play Promptly – Rules of Golf 5.6b

- Maintain pace with the group ahead to avoid holding up other players.
- Be ready to play when it's your turn, with club and strategy prepared.
- Limit practice swings to a reasonable number to keep play moving efficiently.

4. Safety First

- Ensure that the area is clear before taking your shot to avoid hitting others.
- Alert others by shouting "Fore" if your ball is heading in their direction.
- Be cautious while driving carts, especially on slopes or near hazards.

5. Follow Dress Code

- Wear attire appropriate for the club or course.
- Shirt, Bottoms, Shoes must be worn at all times

6. Honesty in Scoring

- Accurately record your strokes and penalties.
- Follow the rules of golf without exceptions or shortcuts.
- Uphold the integrity of the game by respecting the rules and playing fairly.

7. Respect Fellow Players

- Display sportsmanship by congratulating good shots and remaining calm under pressure.
- Refrain from loud or disruptive behavior, including visible frustration.
- Keep music level to your own group
- Show patience and courtesy to players of all skill levels.

8. Follow Club Rules

- Adhere to specific rules set by the course, including local regulations and out-of-bound areas.
- Follow golf cart usage rules, staying on paths or designated areas when required.

9. Dispose of Trash

- Use the bins provided for any waste, such as scorecards, tees, cigarette butts or food wrappers.
- Do not litter on the course or in its surrounding areas.

10. Practice Environmental Care

- Avoid disturbing wildlife or sensitive natural areas on the course.
- Respect water features, forests, and other natural elements of the environment.

Season Range Pass

- All range passes are **per person**.
- Range passes are not meant to be shared.
- When using your range pass, please select the right amount of balls that you intend to hit.
- Do not leave leftover range balls on the range.

Rental Cart Policy

This agreement outlines the terms and conditions for members who have purchased a **Golf Cart Seat Pass** at Buffalo Hill Golf Club. By purchasing and using the pass, the member agrees to the following terms:

1. Pass Usage

- The Golf Cart Seat Pass entitles the pass holder to seasonal golf cart rental for **their seat in the cart**.
- The pass only covers the holder's half of the cart. Any **other riders must pay for their seat** if using a rental cart.
- Cart Pass holders are required to **pair up and share carts** when multiple cart pass holders or daily fee players are in your group.
- **The possession of a Cart Seat Pass does not guarantee a cart for individual use.**

2. Cart Pairing & Group Limitations

- A maximum of **two carts** is allowed per group of four golfers.
- Pass holders must comply with the Pro Shop's pairing assignments and share carts as required.

3. Cart Usage Responsibilities

- The pass holder is responsible for any **damage to the cart or golf course** while using a rental cart.
- This includes, but is not limited to, **windshields, umbrella covers, roofs, interior, and exterior of the cart.**
- If the pass holder is found to be **negligent**, cart privileges will be revoked **without refund.**

4. Non-Transferability & Check-In Procedures

- Cart Seat Passes are **non-transferable** and may only be used by the named cart pass holder.
- Members must **check in with the Pro Shop staff** to be assigned a cart. At times of high rental cart demand, a cart might not always be readily available.
- The **Pro Shop staff has full discretion in assigning carts.**

5. Cart Return & Course Restrictions

- All carts must be **returned to the Clubhouse Cart Return Area** immediately after the round or by **sunset**, whichever comes first.
- Carts are **not allowed on the course after dusk.**

Golf Cart & Private Cart Policy

1. Valid Driver's License Required

- All operators of golf carts must possess a **valid driver's license.**
- Drivers must be able to present their license upon request.
- No unlicensed individuals or minors without a valid driver's license are permitted to operate golf carts at any time.

2. Golf Cart Operation & Safety

- Carts must be operated in a safe and responsible manner at all times.
- Reckless driving, horseplay, excessive speed, or improper use of carts will not be tolerated.
- Drivers are responsible for any damage to carts, property, or injury resulting from misuse.
- The golf course reserves the right to revoke cart privileges at its discretion.

3. Private Golf Carts

- Private carts are permitted only if they are **designed specifically for golf course use** (no modified utility vehicles, ATVs, or non-golf recreational vehicles).
- All private carts must display a **current, valid Trail Fee Pass** issued by Buffalo Hill Golf Club.
- Private carts must follow all posted cart rules and daily cart restrictions.

Failure to comply with this policy may result in loss of cart privileges and/or removal from the premises.

Children on the Golf Course

Buffalo Hill Golf Club is known for its excellent junior golf programs and for its family friendly environment. We encourage and enthusiastically support junior golf. However, for the safety of all children and juniors, and for the enjoyment of others, our policy related to children and juniors on the golf course is as follows:

- For safety and liability, children ages 4 and under **are NOT** allowed on the golf course.
- Children ages 5 and over **ARE** allowed on the golf course with supervision and a paid greens fee or season pass. If in a rental cart, a paid seat is required, and they must also have their own golf bag with clubs.
- Children ages 5 and over who are **not playing golf** may ride along with a parent or an adult guardian, **but must remain on the golf cart at all times.**
- Children may not run around the fairway, collars, or on the greens. This is for the safety and protection of the child. Violation of this may result in a warning and/or request to leave the golf course.

Season Pass Rollover Policy

Policy Statement:

The Golf Season at Buffalo Hill Golf Club is defined as **April 1st - October 31st.**

Rollover Policy:

- Requests for rollovers will **not** be considered after **May 31st.**
- Rollovers apply **only** to Season Golf Passes and Annual Cart Seat Rental Passes and must be used by the original purchaser in the following season.
- Any price difference between the original pass and the pass price for the following year must be paid by the pass holder.

Eligibility for Rollovers:

- Only medical conditions or injuries preventing play for the **entire season** will be considered.
- A rollover request must include a **doctor's diagnosis** confirming the condition or injury.
- Retroactive claims for rollovers will not be accepted.

Procedure for Rollover Requests:

1. Before April 1st:

- Submit a written request, accompanied by a doctor's diagnosis, to be eligible for a **full rollover.**

Between April 1st and May 31st:

- Rollover will be **prorated** at a rate of 1% of the pass price per day, calculated from April 1st to the date of the written request.
- Example: For a \$1000 Season Golf Pass, a request submitted on May 15th (45 days into the season) would result in a credit of \$550 (\$1000 - \$450, where \$450 = \$10/day x 45 days).

Refund Eligibility:

- In cases of permanent incapacitation, severe injury, or death of the pass holder prior to April 1st, a refund may be considered upon review.

Rationale: This policy aims to provide clear guidelines and procedures for Buffalo Hill Golf Club members and staff regarding refund and rollover requests, ensuring fairness and consistency.

Dangerous Situations Policy

Purpose

The safety of our members, guests, and staff is a top priority at Buffalo Hill Golf Club. This policy outlines procedures to identify, respond to, and mitigate risks in dangerous situations to ensure a safe environment for everyone. This policy applies to all individuals on the property, including players, spectators, employees, and contractors.

Response Procedures

1. Severe Weather Conditions

- **Warning System:** A siren will sound if severe weather is imminent.
- **Response:**
 - Stop play immediately.
 - Seek shelter in designated areas (e.g., clubhouse, storm shelters).
 - Avoid open areas, water, tall trees, and metal objects.
- **Resumption of Play:** The "all-clear" signal will be given by staff.

2. Medical Emergencies

- **Immediate Actions:**
 - Call 911 immediately.
 - Notify staff or the pro shop 406-756-4530.
 - Provide first aid or use the AED (Automated External Defibrillator) located at the clubhouse.

3. Wildlife Encounters

- **Avoidance:** Maintain a safe distance from wildlife.
- **Reporting:** Notify the pro shop or staff immediately.
- **Evacuation:** If necessary, relocate affected areas of the course.

Communication Plan

- **Emergency Contacts:** Emergency numbers and contacts are posted in the clubhouse and on golf carts.
- **Staff Training:** Employees are trained annually on emergency protocols and first aid.
- **Public Announcements:** Use the clubhouse PA system or on-course alerts for immediate communication.

Prevention Measures

- Regular inspections of facilities and equipment.
- Ongoing wildlife management and habitat monitoring.
- Weather monitoring systems in place.
- Clear signage for shelters, exits, and emergency procedures.

Buffalo Hill Golf Club is committed to providing a safe and enjoyable environment for everyone. Your cooperation with these policies is essential to maintaining that standard.